

**OFFICE OF THE
PRINCIPAL CUM RETURNING OFFICER
ELECTION TO THE STUDENTS' UNION
ANANDARAM DHEKIAL PHOOKAN COLLEGE, NAGAON (ASSAM)
SESSION - 2022-23**

ELECTION ORDINANCE (II-A)

The Notification of this Election Ordinance comes into force on Thursday, the 03-11-2022 at 04:00 p.m. for Election to the Students' Union, ADP College, Nagaon for the session 2022-23, against the following portfolios; the poll of which will be held on Tuesday, the 15-11-2022.

CLAUSE: 1 : PORTFOLIOS : TOTAL NO. OF PORTFOLIOS : 17

1. President
2. Vice President
3. General Secretary
4. Assistant General Secretary
5. Secretary, Music
6. Assistant Secretary, Music
7. Secretary, Cultural
8. Assistant Secretary, Cultural
9. Secretary, Debate and Symposium
10. Secretary, Literary and Magazine
11. Secretary, Games & Sports (Outdoor)
12. Secretary, Games & Sports (Indoor)
13. Secretary, Gymnasium
14. Secretary, Students' Aid Fund
15. Secretary, Social Service
16. Secretary, Boys' Common Room
17. Secretary, Girls' Common Room

CLAUSE: 2 : SCHEDULE FOR ELECTION

1. Notification of Election Ordinance : 03-11-2022 (Thursday) at 04:00 pm
2. Issue of Nomination Paper : 04-11-2022 (Friday) and 05-11-2022 (Saturday) at 10:30 am to 3:30 pm
3. Submission of Nomination Papers : 07-11-2022 (Monday) at 11:00 am to 3:30 pm
4. Scrutiny of Nomination Papers : 10-11-2022 (Thursday) at 11:00 am to 3.00 pm
5. Declaration of Valid Nomination Papers : 10-11-2022 (Thursday) at 4:00 pm
6. Withdrawal of Nomination Papers : 11-11-2022 (Friday) 10.00 am to 12.00 noon
7. Declaration of Final Valid Nomination Papers : 11-11-2022 (Friday) 3.00 pm
8. Platform campaign : 12-11-2022 (Saturday) from 10.00 am to 2.00 pm
9. End of campaign : 13-11-2022 (Sunday) at 7.00 pm
10. Date of Poll : 15-11-2022 (Tuesday) 9.00 am to 1.00 pm
11. Counting of Votes : 15-11-2022 (Tuesday) 1.00 pm onwards
12. Announcement of Results : 15-11-2022 (Tuesday) on completion of counting.

CLAUSE : 3 : ELIGIBILITY CRITERIA OF CANDIDATES

1. Age limit of the candidate must be in between 17 years to 22 years only as on 07-11-2022, the day of submission of nomination paper.
2. A candidate must have an average of 75% attendance in class, the day of the submission of nomination paper.
3. Only B.A., B.Sc., B.Com., B.C.A. and B.Voc regular candidates are eligible for contesting the election.
4. A candidate can contest for a single portfolio only.
5. Present Office Bearers and those who contested in the earlier election cannot contest in the Election.
6. Regular Student of 5th Semester of Arts / Science / Commerce / B.C.A./B.Voc can contest for the portfolio of **President**.
7. Regular Student of only 3rd Semester of Arts / Science / Commerce / B.C.A./B.Voc can contest for the portfolio of **General Secretary & Vice President**.
8. Regular Student of 1st and 3rd Semester of Arts / Science / Commerce / B.C.A./B.Voc can contest for **Asstt. General Secretary / Secretaries / Asstt. Secretaries of all other portfolios**.
9. For 'Boys' Common Room', the contesting candidate, his proposer and supporter must be regular male students only.
10. For 'Girls' Common Room', the contesting candidate, her proposer and supporter must be regular female students only.
11. Candidates expelled in examination and having arrear in any paper are not eligible to contest in election.

CLAUSE : 4 : NOMINATION PAPER / RULES & REGULATIONS RELATED TO NOMINATION PAPER

1. Nomination papers can be available from Election office depositing Rs. 500.00 (Rupees Five Hundred) only in cash per copy.
2. Intending candidate or his agent must collect nomination paper on payment of Rs. 500.00 (Rupees Five Hundred) only in the name of candidate from Election Office located at Confidential Room, 1st Floor, Administrative Building of the College only after producing ID cards.
3. Nomination paper collected from other than Election Office will stand cancelled.
4. Nomination paper must be filled up either in Assamese or in English. The portfolio must be written as it appears in Election Ordinance, failing which the nomination paper stands cancelled.
5. Contesting candidate's his / her proposer and supporter must be regular student of the College.
6. Candidates will have to submit a **self declaration** for not having any criminal offence. Along with the nomination form, the candidate must submit their **No Objection Letter** from Guardians/Parents in the given **Format**. Moreover, he / she should not be guilty of any breach of discipline or sanctity of Examination, as regulated by the College or University authorities.
7. At the time of scrutiny of Nomination Paper, the candidate, his / her proposer and supporter must be present in Scrutiny Hall with valid College Identity Cards / Admission Receipt. Moreover, the candidate, his / her proposer and supporter must put specimen signature in specific column.

CLAUSE : 5 : CAMPAIGNING PROCEDURE / VOTERS' ELIGIBILITY

1. Election campaigning in form of leaf-let, banner, hoarding etc; taking out election rally and use of micro-phone in and outside college campus are strictly prohibited. However, candidates are allowed to use hand written simple cards in course of campaigning.
2. Candidates will be given chance on 12-11-2022 (Saturday) from 10.00 am onwards to campaign on Common Platform arranged by Election Commission in **Auditorium** of the College.
3. No candidate will be allowed to campaign through News Paper, Radio, TV or any other media.
4. No candidate can coerce or induce his / her opponent nor he / she can manipulate the voters in undue form in his / her favour.
5. Appeal to voters must not be made on the faith they hold.
6. Outsider campaigners are not allowed strictly in the College campus.
7. Election campaign will come to an end before 36 hours of the poll i.e. by 7.00 pm on 13-11-2022 (Sunday).
8. Students having their names in Daily Attendance Register are the bonafide voters.
9. The student voters must come in proper College Uniform and with valid College Identity Card / Admission Receipt. The Tea Technology, Fashion Designing and PGDCA students' are not eligible for casting of votes.

CLAUSE : 6 : LIABILITIES OF CANDIDATES

1. Any complain or allegation in regard to poll procedure or counting of votes must be submitted in writing before declaration of results, failure of which allegations will not be entertained.
2. Any dispute with regard to Election / Election Procedure / Casting of Votes / Voters Identity / Counting of Votes etc., the complaint must specified the anomalies or the reason behind the complaint raised and submit in writing to the Chief Election Officer by depositing Rs. 500.00 (Rupees Five Hundred) only in cash.
3. Total election expenditure of a candidate must not exceed Rs. 5000.00 (Rupees Five Thousand) only.
4. Every contesting candidate must submit the Audited Accounts of his / her election expenditure to the Principal cum Returning Officer within 2 (two) weeks of election results, failing of which or expenditure beyond the limit will lead to the cancellation of the 'Victory Result'.
5. Election procedure will strictly follow Hon'ble Lyngdoh Commission Recommendations vide letter No. PC/HE/CC/13/2006/16 Dated 18-11-2006 of Director of Higher Education, Govt. of Assam.
6. In all matters related to the Election to the Students' Union, the decision of the Election Commission of the College shall be final.


(Dr. Surajit Kumar Bhagowati)
Principal cum Returning Officer
Election to the Students' Union
Anandaram Dhekial Phookan College